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**LEANDER CLUB LIMITED (“THE CLUB”)**

**RULES**

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These Rules of the Club are made pursuant to Article 47 of the Club’s Articles of Association. The terms used shall have the same meaning as in the Articles of Association. Where there is any inconsistency between these Rules and the Articles, the provisions of the Articles shall prevail.

**1. Membership**

The Club consists of Voting Members and Non-Voting Members.

**2. Voting Members**

The Voting Members shall be:

- 2.1 Full Members; and
- 2.2 Life Members and Honorary Members who prior to their admission to Life membership or Honorary membership were Full Members.

Full Members and such Life Members and Honorary Members are together referred to in these Rules as ‘Full Members’ and shall enjoy the rights and privileges conferred on Full Members.

**3. Non-Voting Members**

3.1 The Non-Voting Members shall be:

- (i) Life Members who prior to their admission to Life membership were Club Members;
- (ii) Honorary Members;
- (i) Squad Members;
- (ii) Club Members;
- (iii) Temporary Members; and
- (iv) Spouse Members.

3.2 The number of Club Members (not including those who have previously been Spouse Members) shall be limited to 35% of the total membership. The number of Members in other categories shall not be limited.

#### **4. Membership: Qualifications and eligibility**

##### **Full Members**

- 4.1 The qualifications for Full Membership shall be good fellowship and excellence in the rowing, sculling, coxing or coaching of high performance in fine racing boats. In the election of Full Members special consideration shall be given to candidates who have rowed with distinction at their Universities or in international competition or at major regattas or races. A candidate who has not achieved such proficiency, but who, because of his service to the sport of rowing may seem desirable to the Committee, shall also be eligible for election as a Full Member.

##### **Life Members**

- 4.2 The Committee may, as and when it thinks fit, admit to Life membership Members who have been previously elected as Full Members or Club Members upon such terms as to payment of a lump sum subscription and otherwise as the Committee shall determine.

##### **Honorary Members**

- 4.3 Any person who may seem to the Committee exceptionally suitable may be elected to be an Honorary Member. Subject to these Rules, such a Member shall have the same rights and privileges as a Full Member, except that, he shall not be entitled to be counted in a quorum nor vote at General Meetings nor participate in the surplus assets of the Club on dissolution unless prior to election as an Honorary Member he already enjoyed all or any of these rights and privileges in which case such rights and privileges shall continue to apply to the Honorary Member so elected. There shall be no rowing qualification for Honorary membership.

##### **Squad Members**

- 4.4 (i) A person who is a member of the Club's Training Scheme (the 'Squad') or who has been selected to represent the Club at a regatta or in a race shall be eligible to be elected to be a Squad Member of the Club.
- (ii) A Squad Member who is included in a Club crew at Henley Royal Regatta shall be eligible for election to Full membership of the Club.
- (iii) A Squad Member shall enjoy such privileges of membership, in particular as to the use of the Club House, as the Committee shall from time to time determine.

##### **Club Members**

- 4.5 There shall be no rowing qualification for Club Membership, candidates for which shall be elected as provided in Rule 5.

##### **Temporary Members**

- 4.6 Any person may be admitted to Temporary membership of the Club for a period no longer than to the 31 August next following the date of his admission when his membership shall expire unless renewed by the Committee.

### **Spouse Members**

- 4.7 Full Members and Club Members may elect to take an additional Membership for their Spouse for whom there shall be no election requirement and such Membership shall continue for so long as the Full or Club Member remains as a fully paid up Member of the Club. Following the death of a Full Member or Club Member their Spouse Member may apply for Club Membership so as to retain his/her association with the Club, and will not be required to pay an entrance fee and will have priority on any waiting list. The Committee may, at its discretion, invite surviving spouses of deceased Full Members and Club Members who have demonstrated long and close affinity to the Club to take up Club Membership. No entrance fee will be required of those to whom this Membership is offered and candidates will have priority on any waiting list.

## **5. Membership: Election**

### **General**

- 5.1 Admission to membership of the Club in any category other than Temporary Membership shall be in accordance with the Articles and election shall be by the Committee.

### **Full Members and Club Members**

- 5.2 Consideration of candidates for election shall take place at not less than four Meetings of the Committee in every calendar year, one of which shall be the Meeting of the Committee immediately preceding the Annual General Meeting.
- 5.3 Subject to Rule 5.4 a candidate for election as a Full Member shall be proposed and seconded by Full Members. A candidate for election as a Club Member may have as his proposer or his seconder (but not both) a Club Member. Application for membership shall be made upon the appropriate form which shall be signed by both the proposer and the seconder. Subject to Rule 5.9, completed election forms must be received by the Honorary Secretary at the Club House at least one month before the date of the Committee Meeting at which the election takes place.
- 5.4 The Honorary Secretary shall post on the Club notice board the names of all candidates for election as Full Members or Club Members not less than seven days before a meeting appointed for the election of those candidates is held. The Committee shall have power at its discretion to dispense with the requirements of this paragraph in the case of Squad Members who are proposed for election as Full Members under the provisions of Rule 5.3.

### **Honorary Members**

- 5.5 The President or any other member of the Committee may propose the election of an Honorary Member at any meeting of the Committee and without prior notice. An Honorary Member may be elected for life or such other period as the Committee shall determine at the time of his election.

### **Squad Members**

- 5.6 The Committee shall not elect a person as a Squad Member unless he is proposed for election by the person appointed by the Committee to be responsible for such nomination.
- 5.7 A Squad Member shall be elected to be a Squad Member until the 31 August next following the date of his election when his membership shall expire.
- 5.8 A person who has previously been elected to be a Squad Member may be re-elected in a subsequent year to be a Squad Member if he is again eligible.
- 5.9 The length of notice required for proposing for election a Squad Member shall be as allowed by the Committee.

### **Temporary Members**

- 5.10 Admission to Temporary membership of the Club shall be by and at the discretion of any two of the President, Chairman, Honorary Treasurer or Honorary Secretary upon the recommendation of any two Full Members.
- 5.11 Subject to Rule 4.6, a Temporary Member shall be admitted for such period and upon such terms and conditions as the persons admitting him shall determine.

### **Newly Elected Members**

- 5.12 The Honorary Secretary shall within one month after the election of a Member of the Club (other than a Temporary Member) send to him notice of his election together with information on how to obtain a copy of the Rules of the Club.
- 5.13 Every Member (except a Temporary Member) shall within three months of his election notify the Honorary Secretary in writing of the address at which he wishes all Club notices to be sent to him, and from time to time thereafter he shall keep the Honorary Secretary informed of any change in such address.

## **6. Rights and privileges of members**

- 6.1 Full Members and Honorary Members may wear all the Club's colours, buttons and articles bearing the "LC" cypher without restriction.

- 6.2 Club Members shall not be entitled to wear the Club's colours or buttons, but they may wear such other colours as the Committee may from time to time approve for their use.
- 6.3 Life Members shall retain the dress privileges of their respective membership category held prior to their election to Life Membership.
- 6.4 Except when representing the Club as a competitor at a Regatta, a Squad Member shall not be entitled to wear the Club's colours, buttons and articles bearing the "LC" cypher.
- 6.5 Temporary Members and Spouse Members shall not be entitled to use any of the Club's colours, buttons and articles bearing the "LC" cypher.

## **7. Entrance Fee and Subscriptions**

### **General**

- 7.1 The Members shall pay any entrance fees and annual subscription appropriate to their membership, as set out in the Rules. Any member whose subscription fee (if payable) is more than one month in arrears shall be deemed to have resigned his membership of the Club.

### **Subscriptions**

- 7.2 Honorary Members, Life Members, Squad Members and Temporary Members shall not pay an annual subscription.
- 7.3 Annual Subscriptions shall become due on the 1 January in each year in advance, and, except in the case of Members resident overseas who have no Bank account in the United Kingdom, shall be paid by Direct Debit to the Club's Bankers. The Committee may make arrangements to collect the Annual Subscription in instalments.
- 7.4 A Member elected after Henley Royal Regatta in any calendar year shall pay a proportionate Subscription for that year as determined by the Committee.
- 7.5 A Squad Member shall pay a nominal Subscription of an amount to be fixed by the Committee from time to time to cover his period of membership from the date of his election to the 31 August next following but if, while he is a Squad Member, he shall be elected to be a Full Member under Rule 4.4 (ii), then the subscription already paid by him as a Squad Member shall be set off against the first Annual Subscription which he becomes liable to pay as a Full Member.

- 7.6 A Member of any category shall within three months after his election pay his Entrance Fee (if payable) and his first Annual Subscription, and he shall not be entitled to wear the colours or enjoy the other privileges of membership of the Club until such payments have been made. Any newly elected member whose Entrance Fee and first Annual Subscription are not paid within three months of election shall *ipso facto* cease to be a Member.
- 7.7 At a Committee Meeting to be held during June in every year the Honorary Treasurer shall bring forward a list of the names of all members whose subscriptions have not been paid by the date of that meeting, and the Committee shall have power without further notice to remove from the list of members the name of any such member in default. The Honorary Secretary shall ensure that the name of any member so removed from the members' list be forthwith posted on the Club notice board and remain so until the 31 July of that year, or until he shall have been reinstated as a member of the Club under Article 29.6, whichever shall be the sooner.

#### **Subscriptions - Overseas Residents**

- 7.8 A Member, other than a Life or Honorary Member, who resides outside the United Kingdom (which term shall be deemed to include the Channel Islands and the Isle of Man) and who has given written notice to the Honorary Secretary that he is so resident shall pay such Annual Subscription as shall be determined to be payable by Overseas Resident Members by the Members at the Annual General Meeting in each year, provided that if in any year he returns to the United Kingdom or the Republic of Ireland before the conclusion of Henley Royal Regatta in that year, he shall pay the balance if any, of the full Annual Subscription for that year which he would have been liable to pay if he had been resident in the United Kingdom throughout that year.

#### **Entrance Fee**

- 7.9 Every Full Member or Club Member shall on his election pay an Entrance Fee of an amount previously determined by the members at an Annual General Meeting and for the time being in force, unless he be under thirty years of age at the date of his election to Full membership, in which case he shall pay no Entrance Fee. The Committee may use its discretion to waive the Entrance Fee in appropriate cases.
- 7.10 Honorary Members, Squad Members, Temporary Members and Spouse Members shall pay no Entrance Fee.

#### **8. Use of rowing and training facilities**

No one may use the Club rowing and training facilities except with the express consent of the person appointed by the Committee to be responsible for this. Permission will not normally be granted for general use by Members of facilities currently reserved for Club crews in training.

**9. Meetings and proceedings**

- 9.1 Notice of a meeting of the Committee shall be posted on the Club notice board not less than 10 days in advance of such meeting; and
- 9.2 A minute of the proceedings of all meetings of the Committee shall be open to inspection by any Full Member on personal application, supported by an acceptable statement to the Honorary Secretary of the purpose of his inspection, provided always that the Committee shall reserve the right to declare confidential and personal matters as “reserved business”, minutes of which shall be kept separately and shall not be open to general inspection.

**10. Committees and Regulations**

- 10.1 The Committee shall consist of the Directors together with such other persons as the Committee may, from time to time, in its discretion invite. Persons invited to attend meetings of the Committee under this Rule shall not be entitled to be counted in a quorum or to vote at the meetings of the Committee.
- 10.2 The Committee shall appoint:-
- (i) a person or persons to be responsible for the management of the Rowing programme;
  - (ii) a Captain of the Club’s athletes in training; and
  - (iii) a Safety Adviser to undertake the duties set out in Rule 13.4.
- 10.3 The Committee may appoint sub-committees consisting of such member or members of its own body or other persons, whether Members of the Club or not, and for such period and upon such terms and conditions as the Committee shall think fit, except that no sub-committee set up under this Rule shall be constituted until its Terms of Reference have been agreed by the Committee. The President, Chairman, Honorary Treasurer, and Honorary Secretary shall be members of all committees *ex-officio*.
- 10.4 Except as otherwise provided in the Articles and in these Rules and subject to any direction which may from time to time be given to the Committee by the members in general meeting, the general management of the Club and its affairs shall be vested in the Committee. The Committee shall have power to implement such regulations (not inconsistent with any of the Club’s Articles and existing Rules) as it shall from time

to time deem necessary for the well-being of the Club and may revoke or amend any regulations so implemented. A copy of such regulations for the time being in force shall be kept available for inspection in the Club House.

## **11 Liabilities of members and guests**

- 11.1 A Member who wilfully or by his negligence causes or permits to be caused the loss of or damage to any boat or other property of the Club shall be liable to make the loss or damage good at his own expense. Loss or damage otherwise caused shall be borne by the Club. A decision whether a Member shall make good such loss or damage shall be made by the Committee whose decision shall be final and binding upon the Member.
- 11.2 Any Member introducing a guest shall be responsible for any expenses incurred by his guest and for any loss of or damage to property of the Club caused by his guest.

## **12. Notices**

- 12.1 Notices given by the Club to a Member may be either delivered personally or sent to him by prepaid post at his address last registered in the books of the Club. A Notice sent by Post shall be deemed to have been received by the Member five days after the day of posting.
- 12.2 A Member who has not furnished to the Club an address within the United Kingdom at which notices are to be sent to him shall not be entitled to receive notice of General Meetings or Club circulars.
- 12.3 Any notice or communication to be given to or by any Member pursuant to the Rules (including any notice of any Committee Meeting or General Meeting or club circulars) may if so requested by a member be given using e-mail to an address for the time being notified to the Club for that purpose by the Member.
- 12.4 In this Rule, 'address,' in relation to e-mail includes any number or address used for the purpose of such communications and from time to time notified to the Club by a Member.
- 12.5 The Club shall be entitled, unless so requested by a Member in writing (or in an e-mail), to presume that any e-mail address habitually used by a member to communicate with the Club shall be the relevant address for any and all communications between the Club and such Member.
- 12.6 A notice shall be deemed to be given in the case of a notice contained in an e-mail at the time it was sent.
- 12.7 The Club may send or supply to a Member at his e-mail address by means of a website (to which his attention is drawn by e-mail) any documents or information



including, for the avoidance of doubt, the accounts.

### **13. Statutory and other requirements**

- 13.1 The Club will comply with relevant statutory and other requirements to which it is subject including, in particular, those set out in Rules 13.2, 13.3, and 13.4.

#### **Equal Opportunities Policy**

- 13.2 The Club will ensure that no member receives less favourable treatment on the grounds of gender, disability, marital status, creed, social class, ethnicity, age or sexual orientation or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance.

#### **Safeguarding Procedures**

- 13.3 The Club accepts the policy and procedures relating to safeguarding and protecting children and vulnerable adults, as set out by British Rowing, and requires all Members to accept them as a condition of membership.

#### **Safety Procedures**

- 13.4 The Committee shall appoint a member to act as Safety Adviser whose duty it will be to understand the requirements of the British Rowing Code of Practice for Water Safety and advise on their prominent display, their observation and their implementation at all times.

### **14. Interpretation of the Rules**

The interpretation of the Rules shall be the prerogative of the Committee.